

**DeForest Area School District
Board of Education Meeting Minutes
Monday, January 11, 2021 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the January 11, 2021 regular meeting of the DeForest Area School District's Board of Education to order at 6:00 p.m. in the Windsor Elementary School cafeteria.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present in the cafeteria: Jan Berg, Keri Brunelle, Brian Coker, Sue Esser, and Spencer Statz. Board members present via remote access: Gail Lovick, Linda Leonhart, Jeff Miller, and Steve Tenpas. Also present were administrators Eric Runez, Rebecca Toetz, Pete Wilson, and Nate Jaeger. Administrators present via remote access: Sara Totten, Debbie Brewster, and Kathleen Davis-Phillips.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Tenpas, seconded by Brunelle and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Public Input - Jon Zech, Marc Wipperfurth, Craig Stiemke, Kari Livingston, Rebecca Hannon, Megan Taylor, Dawn Maier, and Jeff Hahn, provided public comment on Agenda Item 5.C. Public comment emails on the same topic were read from the DeForest Area Educators Association, Amy Stickford Becke, Dominic Morand-Rivers, Molly Costello, Derek Kramerson, Julia Meyer, and Sam Fischer.</p>
4.	<p>Determine Candidate Ballot Order for Spring Board of Education Election</p> <p>A. Board Clerk to Determine Candidate Ballot Order for Spring Board of Education Election by drawing of lots</p> <p><u>Discussion:</u> Brian Coker, Board Clerk, drew lots and determined the following ballot order for the two Board of Education seats that are contested at the Spring Election on April 6, 2021.</p> <ul style="list-style-type: none">• At-Large: Sue Esser - 1st name on ballot; Megan Taylor - 2nd on ballot• Town of Vienna/Leeds: Spencer Statz - 2nd name on ballot; Jeff Hahn - 1st name on the ballot.
5.	<p>Board Business & possible Board action</p> <p>A. Presentation and possible approval of OE-6, Financial Administration Monitoring Report, including review of 2019-2020 District Financial Audit</p> <p><u>Discussion:</u> Director of Business and Auxiliary Services, Kathleen Davis-Phillips reviewed the 2019-2020 District Financial Audit and presented the OE-6, Financial</p>

Administration Monitoring Report. She shared a review of the audit, including areas of interest. The monitoring report was presented as being in compliance.

On a motion by Miller, seconded by Tenpas, the DeForest Area School District Board of Education voted to accept OE-6, Financial Administration Board Policy Monitoring Report, as presented. The vote passed with a unanimous voice vote.

On a motion by Statz, seconded by Coker, the DeForest Area School District Board of Education voted to approve OE-6, Financial Administration Board Policy Monitoring Report, as in compliance, as presented. The vote passed with a unanimous voice vote.

B. Consider approval of District Face Covering Policy

Discussion: To ensure that the District has the right safety protocols in place, as students are returning to in-person learning, the District is presenting a face covering policy for Board consideration. The policy presented has been provided by District legal counsel and will be in place until action is taken to remove the policy.

On a motion by Brunelle, seconded by Coker, the DeForest Area School District Board of Education voted to approve the District Face Covering Policy, as presented. The vote passed with a unanimous voice vote.

C. Consider approval of District Return to School Plan recommendation

Discussion: Superintendent, Dr. Eric Runez and administration presented the Return to School plan based on feedback from the December 21, 2020 Board meeting. Background and current context related to Public Health Madison Dane County (PHMDC) guidance for school districts, hybrid instructional models for grades 3-12, and a proposed timeline, and communication plans were shared. Requirements and recommendations from PHMDC were reviewed and documentation of the District's compliance was shared.

Planning for the transition to in-person learning and hybrid instructional models for grades 3-12 was shared by Director of Instructional Services, Dr. Rebecca Toetz. Toetz explained the change to concurrent instruction and presented schedules for each grade level, including descriptions of a hybrid day and an at home day. Concurrent instruction is a model where instruction is accessed by students in-school and at-home at the same time. Technology equipment is being ordered to accommodate the shift to concurrent instruction. Professional learning is being offered to staff to address technology needs, as well as help prepare them to teach in the new concurrent model.

Mitigation measures and safety protocols were discussed, including staffing to address the increased needs for cleaning.

Dr. Runez shared the following recommendation for a phasing timeline, in accordance with district health recommendations and PHMDC.

January 25 - Grades 3,4
January 26 - Grade 5

	<p>February 8 - Grades 6,7,9 February 22 - Grades 8, 10, 11, 12</p> <p>An alternative timeline was offered that would not allow for two weeks in between phases, but would have students back in the hybrid model by February 15. This recommendation was not the recommendation of administration based on Public Health Madison Dane County, and medical advisory team guidance.</p> <p>Future considerations were shared regarding a complete hybrid in-person transition, vaccinations for staff, actual school spread, staffing availability, student attendance, space and percent that remain virtual, impacts of quarantine periods, and Public Health input.</p> <p>Communication is planned to go out to all families with additional details in the next few days.</p> <p>On a motion by Tenpas, seconded by Leonhart, the DeForest Area School District Board of Education voted to approve the revised District Return to School Plan, as recommended by Administration, and supported by the District medical advisors and Public Health Madison Dane County. The Board voted 7-2, to approve the Administration's recommendation, with Lovick and Miller opposed.</p>
6.	<p>Board Consent Agenda</p> <p>A. Accept Minutes - December 14, 2020 and December 21, 2020</p> <p>B. Authorize Board Delegate to vote in the best interest of the District on WASB Resolutions at the State Education Convention, January 2021</p> <p>Esser made a motion, Coker seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
7.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations:</p> <p>Josh Crom - Assistant Girls LaCrosse Coach - resignation effective 1/4/2021</p> <p>Machell Schwarz - Principal DAHS - retirement effective 6/30/2021</p> <p>Laurie Krause - School Nurse YES - retirement effective 6/7/2021</p> <p>II. Leaves:</p> <p>Marcy Hinz - 2nd Grade Teacher WES - unpaid leave from 1/4/2021 - 3/19/2021</p> <p>III. Transfers: None.</p> <p>IV. Appointments:</p> <p>Lauren Trentadue - Recess Monitor YES - replacing Joann Breggeman</p> <p>V. Reassignments: None.</p> <p>VI. Other: None.</p> <p>B. Vouchers Payable/Treasurer's Report</p> <p>Paid: 203315-203384, 202100600-202100680, 202000186-202000364, 19079-19079</p> <p>Brunelle made a motion, Statz seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>

8.	Linkages - Esser announced that the High School One Act productions have gone well.
9.	Press Verification No member of the press was present at this time. Attended earlier.
10.	Future Agenda Items - Staff appreciation from the Board.
11.	Board Debrief
12.	Adjourn The Board of Education adjourned at 9:52 pm on a motion by Esser, seconded by Brunelle, and passed unanimously by voice vote.
	DASD BOE President Signature:
	Date: